

संज्ञक : 'फूडकोर्प'
कॉर्पोरेशन : 'FOODCORP'
पंजीयन नं. : एचएफसीआई एनडी
००६९९९२३४९३२४९
००६९९९२३४९३९६२

भारतीय
खाद्य
निगम



FOOD
CORPORATION
OF INDIA

मुख्यालय
नई दिल्ली
Headquarters
New Delhi

Fax No. : HFCIND
00911123413241
00911123413162

१६-२०, बाराखम्बा लेन, नई दिल्ली-११०००१, दूरभाष : ४३५२७६६७, ४३५२७६६८
16-20, BARAKHAMBA LANE, NEW DELHI-110001, PHONE : 43527697, 43527698

F-19/32/1/MISC/2016-17

Dated: 23.05.2017

Circular No.01/2017

Subject: G.F.R. Guidelines for the Procurements/Purchase of Goods & Services- Reg.

Reference be made to Circular No.02/Fin/2015 Dated: 26.06.2016 related to G.F.R. Guideline. Ministry of Finance has issued GFR, 2017. विभिन्न खरीद प्रक्रिया एवं उनसे संबन्धित महत्त्वपूर्ण GFR Rule (आज के दिन) का संक्षिप्त विवरण इस प्रकार है:-

A. Procurement of goods: Relevant GFR Rule 142-166			
S.N.	खरीद प्रक्रिया	GFR Rule	Brief about GFR Rule
1.	Government e-Market place (GeM)	As per Rule 149 of GFR 2017	DGS&D or any other agency authorized by the Government will host an online Government e-Marketplace (GeM) for common use goods and Service. The Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. The GeM portal shall be utilized by the Government buyers for direct on-line purchased as under:- (i). Up to Rs. 50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period; (ii). Above Rs.50,000/- and up to Rs. 30,00,000/-through the GeM Seller having lowest price amongst the available sellers, of at least three different manufacturers, on GeM, meeting the requisite quality, specification and delivery period. The

SM(17)
11/6/17
5 (17) (20)
Vivek
01/06/17
Ms. Anisha
01.06/17
Ms. Anisha
5/6/17

			<p>tools for online bidding and online reverse auction available on GeM can be used by the Buyer if decided by the Competent Authority.</p> <p>(iii). Above Rs. 30,00,000/- through the Supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM. The above mentioned monetary ceiling is applicable only for purchases made through GeM. For purchases, if any, outside GeM, relevant GFR Rules shall apply.</p>
2.	Reserved Items and other Purchase/Price Preference Policy	As per Rule 153 of GF Rule, 2017	<p>(i). Reserved all items of hand spun, hand-woven textiles (Khadi goods) and all items of handloom textiles for exclusive purchase from Khadi Village Industries Commission (KVIC).</p> <p>(ii). MSME notified procurement policy.</p> <p>(iii). Notifications issued/to be issued for preference to bidders on the grounds of promotion of locally manufactured goods or locally provided services.</p>
3.	Purchase of Goods without Quotation (except food grains)	As per Rule 154 of GF Rules, 2017	<p>(i). Applicable when purchase amount is up to Rs. 25,000.00 (Rs. Twenty five thousand) on each occasion.</p> <p>(ii). A certificate to be recorded by the competent authority that "I... am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price."</p>
4.	Purchase of Goods by Purchase Committee	As per Rule 155 of GF Rules, 2017	<p>(i). Applicable when purchase amount is more than Rs. 25,000 (Rs. Twenty Five Thousand) and up to Rs. 2,50,000 (Rs. Two Lakh Fifty Thousand) on each occasions.</p> <p>(ii). A certificate recorded by the committee that "Certified that we....., members of the purchase committee are jointly and</p>

			recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question.”
5.	Purchase of Goods directly under Rate Contract-	AS per Rule 156 (1) of GFR, 2017	(i). The prices to be paid for such goods shall not exceed those stipulated in the rate contract. (ii). Other salient terms and conditions of the purchase should be in line with those specified in the rate contract.
6.	E- Publishing	As per Rule 159 of GFR, 2017	It is mandatory for all Ministries/Departments of the Central Government, their attached and subordinate offices and autonomous/statutory bodies to publish their tender enquiries, corrigenda thereon and details of bid awards on the Central Public Procurement Portal (CPPP).
7.	E- Procurement	As per Rule 160 of GFR,2017	It is mandatory for Ministry/ Department to receive all bids through e-procurement portals in respect of all procurements.
8.	Limited Tender Enquiry	As per rule 162 of GF Rules, 2017	Applicable when purchase value of goods is up to Rs. 25 lakh (Rupees Twenty Five Lakh)
9.	Advertised Tender Enquiry	As per rule 161 of GF Rules, 2017	Applicable when purchase value of goods is Rs. 25 lakh (Rupees Twenty Five Lakh) and above.
10.	Single Tender Enquiry	As per Rule 166 of GF Rules, 2017	(i). Is applicable for procurement of proprietary article. (ii). A certificate to be recorded by the procuring officer stating that: a) The indented goods are manufactured by M/s..... b) No other make or model is acceptable for the following reasons: c) Concurrence of finance wing to the proposal vide:

