

CERTIFICATE OF TRANSFER OF CHARGE

(See Rule 61 of West Bengal Financial Rules Volume-I)

With reference of *Rule 61 of West Bengal Financial Rules, Volume-I*, we, the undersigned have to report that we have this day, *the 25th day of March, 2026 in the forenoon*, respectively delivered over *the charge of the office of the Engineer-in-Chief & ex officio Secretary, Water Resources Investigation & Development Department* and received *the same charge respectively*.

Signature of the Relieved Officer: _____

(Name in block letters)

Service, Designation

(SHRI JAYANTA DAS)

Chief Engineer-I,

Water Resources Development Directorate

under W.R.I.&D.D.

(Additional Charge of Engineer-in-Chief & ex officio Secretary)

Signature of the Relieving Officer: _____

(Name in block letters)

Service, Designation

(SHRI PRADIP KUMAR KHAN)

Engineer-in-Chief & ex officio Secretary

to the Government of West Bengal

Water Resources Investigation & Development Department

No. 257 /1(18)-WI/O/9M-28/12

Dated, Kolkata, the 25th March, 2026

Copy forwarded for information and taking necessary action to:-

1. The Principal Accountant General (A&E), W.B./ Accountant General(Audit-I), West Bengal;
2. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/ II/ III.
3. Shri Pradip Kumar Khan, Engineer-in-Chief & ex officio Secretary of this Department;
4. Shri Jayanta Das, Chief Engineer-I, Water Resources Development Directorate, Khadya Bhawan, 6th Floor, Block-B, 11A, Mirza Ghalib Street, Kolkata-700087;
5. The Project Director, West Bengal ADMI Project, Block-14/2, CIT Scheme-VIII(M), ICMARD Buildings, 8th Floor, Ultadanga, Kolkata-700067;
6. The Financial Advisor of this Department;
7. The Joint Secretary(Estt.) of this Department;
8. The Joint Secretary(M.I.) of this Department;
9. The Director of Personnel & ex-officio Chief Engineer, Water Resources Development Directorate, Khadya Bhawan, 6th Floor, Block-B, 11A, Mirza Ghalib Street, Kolkata-700087;
10. The Chief Engineer-II, Water Resources Development Directorate, Khadya Bhawan, 6th Floor, Block-B, 11A, Mirza Ghalib Street, Kolkata-700087;
11. The Director, State Water Resources Investigation Directorate, Nirman (Sech) Bhawan, 3rd Floor, Salt Lake City, Kolkata-700091;

Contd.

12. The Administrator (Chief Engineer), Teesta Command Area Development Authority, Siliguri, Water Resources Investigation Directorate;
13. The Managing Director, West Bengal Agro-Industries Corporation Ltd., 23B, N.S. Road, Kolkata-700001;
14. The Managing Director, West Bengal State Minor Irrigation Corporation Ltd., 5, Mustaque Ahmed Street, Kolkata-700016;
15. The Private Secretary to the Hon'ble Minister-in-Charge of this Department;
16. Sr. P.S. Secretary of this Department;
- ✓ 17. IT Cell of this Department for uploading it on the website of this Department;
18. The Guard File.


Joint Secretary
to the Government of West Bengal